

Questions from RFP – 2036 – Parent Aide Program for Sioux Falls Child Protection Services

1. On page 5, the RFP refers to 150 families served per year, with a minimum of 1-2 hours of service per week per family. For how many weeks on average do you estimate each family will require services? How many families would you expect to be in a Parent Aide's caseload at any given time?

The average is around 22 weeks or 156 days. During the year, each Parent Aide could provide services for up to 37 families. The number of weeks and families concurrently served will vary depending on the needs of each family and intensity of services.

2. Of these 150 families, what percentage does DSS anticipate will live in Sioux Falls and what percentage will require travel to other communities in the two-county area?

It is difficult to estimate a percentage related to this question. All of these families would be in Minnehaha and Lincoln counties. The majority of cases would be in the Sioux Falls area.

3. On page 5, Section 3.1, the RFP states that services are to be provided in the parent's home. However, Section 3.1.A refers to a main location for the program and discusses accessibility for families. Does DSS intend that facility-based services such as parenting classes be offered in addition to in-home visits?

The services would be in the family's home. The Parent Aides would need to have a home station that they would work out of to prepare for their visits and maintain service and contract related documents.

4. On page 5, Section 3.1.H, the RFP refers to an assessment. Previously, on page 4, last paragraph, the RFP states that families will be referred for a Parent Aide after CPS completes an Initial Family Assessment. Is there a standard ongoing assessment tool that DSS will require the contractor to use, or is the choice of an ongoing assessment tool at the contractor's discretion?

CPS has not required a certain assessment tool to be used. The Offeror would collaborate with CPS regarding the selection or development of the tool.

5. On page 5, Section 3.1.I, the RFP refers to follow-up with the family after the case is closed. What is the anticipated duration of these follow-up contacts? Does DSS anticipate that these contacts will be in person at the family home, in person at the contractor's facility, by phone, or a combination?

Currently, the follow-up has taken place 45 days after the closing of the case. CPS would be open for the Offeror to provide feedback on how this would be handled.

6. On page 5, Section 3.1.J, the RFP refers to measuring outcomes. What outcomes does DSS anticipate requiring the contractor to measure, monitor, and/or report on?

The Offeror would need to have a process in place to measure the outcomes based on the services provided by the Offeror in conjunction with the Protective Capacity Assessment (PCA). The assessment would focus on family input and effectiveness of the interventions provided by the Offeror. The assessment will need to include a component to measure the family's situation at the beginning of involvement of the Parent Aide with the family and at the end to assess progress.

7. Will DSS require the use of a specific parenting education model, such as Common Sense Parenting, or will the choice of education model be at the contractor's discretion?

The specific parenting education model would need to be evidence based. At a minimum, the model should meet the *Emerging and Evidence Informed Programs and Practices* standard through use of a pre and post test.